

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

**Minutes of Annual General Meeting**  
**Held in Daejeon, Korea in 2019**

Date : Tuesday, 24<sup>th</sup> September 2019  
Time : 3:30pm  
Venue : Room 204 & 205, 2/F, Daejeon Convention Center (DCC)  
107, Expo-ro, Yuseong-gu, Daejeon, Republic of Korea

**Present**

**Country/Region Members**

Australia (AEPMA)	Mr Vasili Tsoutoras	President Elect
Australia (AEPMA)	Mr Stephen Ware	Administrator Elect
China (CPCA)	Mr Pascal Cai	
Hong Kong (HKPMA)	Ms Catherine Yan	Administrator
India (IPCA)	Mr Raju Parulkar	
Japan (JPCA)	Mr Junichiro Katayama	Hon. Treasurer
Korea (KPCA)	Mr Hong, Won Soo	1 <sup>st</sup> Reserve Member
Malaysia (MPMA)	Dr Raymond Lee	Hon. Secretary
Malaysia (MPMA)	Mrs Carol Lam	
Philippines (PEAP)	Mrs Theresa N. Villegas	2 <sup>nd</sup> Reserve Member
Philippines (PCAP)	Mr Hector Binwek	
Taiwan (TEPMA)	Dr Err-Lieh Hsu	
Thailand (TPMA)	Mr Niran Siriaphorntham	
Thailand (TPMA)	Mr Su-Chart Leelayouthyotin	Vice President

**In Attendance**

Australia (AEPMA)	Mr David Gay
Australia (Ecolab)	Mr David Lilly
Australia (AEPMA)	Ms Ingrid Lariza
Australia (NSW Health Pathology)	Mr Stephen Doggett
Hong Kong (HKPMA)	Ms Samantha Yan
Hong Kong (HKPMA)	Mr Choi Ping Yin
India (IPCA)	Mr Viren Merchant
Japan (JPCA)	Mr Kenjiro Yamaguchi
Japan (JPCA)	Mr Taro Kanazawa
Japan (JPCA)	Mr Ichiro Shimizu
Korea (KPCA)	Mr Kee Hyun Choi
Korea (KPCA)	Mr Cheol Lee
Korea (KPCA)	Mr Jae Ho Park
Korea (KPCA)	Mr Jae Woug Lee
Korea (KPCA)	Mr Jehwa Jeon
Korea (KPCA)	Ms Mi Song Kim
Malaysia (MPMA)	Mr Nor Hisham Bin Haji Badri
Malaysia (MPMA)	Ms Alice Pang
Philippines (PCAP)	Mr Jess Asistin
Philippines (PEAP)	Mrs Angelica L. Roa Yu
Singapore (SPMA)	Mr Chan Eng Loo, Andrew

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

Singapore (SPMA)	Ms Nicole Zycinski-singh
Singapore (SPMA)	Mr Clement Tan
Taiwan (TEPMA)	Ms Hsiu-Hua Pai
Taiwan (TEPMA)	Ms Nancy Lee
Taiwan (TEPMA)	Ms Allis Lu
Taiwan (TEPMA)	Ms Catherine Lee
Thailand (TPMA)	Mr Sapanut Kiatyingpracha
Thailand (TPMA)	Mr Winyoo Jesadavisut
Thailand (TPMA)	Mr Surat Aebtarm
Thailand (TPMA)	Mr Niran Jonjang

**Absent with Apologies**

China (CPCA)	Ms Huang, Xiao Yun	President
Vietnam (VAF)	Mr Nguyen Bao Son	
Hong Kong (Pestokill)	Mr Gary Yam	
India (Innovative)	Mr B. V. J. Basker	
Italy (ZAPI S.P.A.)	Mr Ton Abel	
Italy (Orma S.R.L)	Mr Salvatore Mangogna	
Mauritius (Alpha Pest)	Mrs Rushila Seebaluck	
Myanmar (Environmental Essentials)	Mr. Peter Pornng	
Qatar (Qatar Pest Control)	Mr P. B. Menon	
Israel (EAPM IPM)	Mr. Eitan Amichai	
New Zealand (PelGar Intl.)	Mr. Gerwyn Jones	

**1. Order of Meeting**

- 1.1 In the absence of the President, Ms Huang, Xiao Yun, the Vice President, Mr Su-Chart Leelayouthytin, called the AGM to order at 3.30pm.

**2. Introduction of members' representatives present at AGM**

- 2.1 All attendees introduced themselves one by one.
- 2.2 Mr Su-Chart Leelayouthytin introduced the new Associate Member, Entopest Environmental Services SDN BHD, Malaysia, and Ms Regine Lim, the Association's General Manager.
- 2.3 Mr Pascal Cai expressed Ms Huang, Xiao Yun's apologies.

**3. Approval of minutes of last AGM held in Shenzhen, China**

- 3.1 It was moved:

***"The minutes of the previous AGM held in Shenzhen, China be adopted."***

**Moved** Mr Vasili Tsoutouras

**Seconded** Dr Raymond Lee

**Carried**

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

**4. Matters arising from the minutes**

- 4.1 There were no matters arising from the minutes.

**5. President's Report**

- 5.1 Mr Pascal Cai reported on behalf of Ms Huang, Xiao Yun who is in hospital. Please refer to **Annexure A** for the report prepared by Ms Huang, Xiao Yun.

It was moved:

***"Ms Huang, Xiao Yun 's report be adopted."***

**Moved** Mr Pascal Cai

**Seconded** Mr Vasili Tsoutouras

**Carried**

**6. Vice President's Report**

- 6.1 Mr Su-Chart Leelayouthyotin indicated there was not a great deal to report and thanked all the people working in the background for their time and effort in putting together FAOPMA-Pest Summit 2019.

It was moved:

***"Mr Su-Chart Leelayouthyotin's report be adopted."***

**Moved** Dr Raymond Lee

**Seconded** Mr Vasili Tsoutouras

**Carried**

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

**7. Hon. Secretary's Report**

- 7.1 Dr Raymond Lee indicated that he has performed the duties required and provided **Annexure B** as his full report.

It was moved:

***"Dr Raymond Lee's report be adopted."***

**Moved** Mr Su-Chart Leelayouthyotin

**Seconded** Mr Vasili Tsoutouras

**Carried**

**8. Hon. Treasurer's Report**

- 8.1 Ms Catherine Yan presented the report for 1<sup>st</sup> September 2018 to 31<sup>st</sup> August 2019. Please refer to the "Accounting Report" in **Annexure C** for the full account.

It was moved:

***"That the organisation's financial/accounting report be adopted."***

**Moved** Mr Su-Chart Leelayouthyotin

**Seconded** Mr Vasili Tsoutouras

**Carried**

**9. Administrator's Report**

- 9.1 Ms Catherine Yan presented the report
- 9.1.1 The FAOPMA website was updated regularly.
  - 9.1.2 The quarterly FAOPMA Magazine was produced and circulated to all members.
  - 9.1.3 No new members joined FAOPMA in 2019.
  - 9.1.4 One Associate Member withdrew:
    - Arabian Trading & Services Company (Saudi Arabia)
  - 9.1.5 Pakistan Pest Managers Association (PPMA) indicated that it would submit membership application to join as a Country Member once after successfully licensed in Pakistan.
  - 9.1.6 All members were requested to return the "Member Information Update Sheet" for record update.
  - 9.1.7 Ms Catherine Yan thanked the committee and offered her support to Australia and AEPMA in handling the administration moving forward.

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

It was moved:

***“That the administrator’s report be adopted.”***

**Moved** Mr Vasili Tsoutouras

**Seconded** Mr Su-Chart Leelayouthyotin

**Carried**

**10. FAOPMA Magazine Editor’s Report**

10.1 Mr Stephen Doggett indicated that he would like to get more participation from members in gathering information for advertising and would like to put together an editorial board with a technical background.

**11. Election of Office Bearers 2019-2021**

11.1 Ms Catherine Yan announced the FAOPMA Office Bearers.

It was moved:

***“That the following office bearers be declared elected:***

<b><i>President</i></b>	<b><i>Mr Vasili Tsoutouras</i></b>
<b><i>Deputy President</i></b>	<b><i>Mr Taro Kanazawa</i></b>
<b><i>Hon. Treasurer</i></b>	<b><i>Mr Raju Parulkar</i></b>
<b><i>Hon. Secretary</i></b>	<b><i>Dr Raymond Lee</i></b>
<b><i>President Elect</i></b>	<b><i>Mr Su-Chart Leelayouthyotin.</i></b>
<b><i>1<sup>st</sup> Reserved Member</i></b>	<b><i>Mr Hector Binwek</i></b>

**Moved** Mr Vasili Tsoutouras

**Seconded** Mr Su-Chart Leelayouthyotin

**Carried**

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

**12. Appointment of Administrator**

- 12.1 Ms Catherine Yan introduced Mr Stephen Ware as the proposed new Administrator for FAOPMA.

It was moved:

***“That Mr Stephen Ware be appointed Administrator.”***

**Moved** Mr Vasili Tsoutouras

**Seconded** Mr Raymond Lee

**Carried**

- 12.2 Mr Stephen Ware thanked Ms Catherine Yan and the committee and indicated he would like to do just as good as a job as his predecessor.

**13. Member’s Approval for relocating Administration Office from Hong Kong to Australia**

- 13.1 There were some questions from Dr Raymond Lee and Mr Su-Chart Leelayouthyotin with regards to the FAOPMA Secretariat Office to remain in Hong Kong.
- 13.2 The Exco members discussed and deliberated on this matter. Ms Catherine explained that it would be very difficult to remain in Hong Kong without a physical person to handle the administrative work. It is advisable that AEPMA to undertake this task with good administrative support.
- 13.3 Dr Raymond expressed his concern on the uniformity of the FAOPMA Constitution and the process of migration of the membership details. Mr Stephen Ware and Mr Vasili – explained and clarified the issue and that it will be done with compliance to the Australian laws.

It was moved:

***“That the administrative office be moved from Hong Kong to Brisbane, Queensland, Australia.”***

**Moved** Dr Raymond Lee

**Seconded** Mr Raju Parulkar

**Carried**

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

**14. Handover matters**

14.1 AEPMA's proposal regarding the amendment of FAOPMA Constitution

14.1.1 Mr Stephen Ware advised the new constitution's purpose is to bring the existing constitution in line with Australian corporations' law. The new constitution was also prepared to allow the Association to open and operate a bank account in Australia.

14.1.2 Mr Junichiro Katayama raised the matter of the changes in the new constitution: Chapter 6, Clause 21(d).

14.1.3 Mr Stephen Ware and Mr Vasili Tsoutouras advised it is not about introducing payment to people but that if the organization decides that they will pay out expenses, member countries can only claim those expenses and not more.

14.1.4 Mr Viren Merchant suggested that expenses should be subject to approval by committee members, so they can be qualified as acceptable expenses.

14.1.5 Mr Stephen Ware indicated "Prior Approval by the Exco" will be included in the new constitution.

14.1.6 Dr Raymond suggested that Video conferencing for Committee Meetings can be conducted in person or by electronic means e.g. SKYPE, Video conference or acceptable Internet video technology provided that the electronic means used allows the committee members to both see and hear each other. By allowing participation in Committee Meetings using video conferencing or an internet video facility or similar electronic method such committee meetings using video conference will be acceptable, and the participation will be considered as being present and the vote for any motion will be valid for the committee meeting. When this committee meeting is conducted - a physical meeting venue and a video conference, with an internet video facility or similar electronic method allowing simultaneous visual and audio participation must be made available.

14.1.7 Following considerable discussion, it was agreed that the constitution be amended. This being accepted,

It was moved:

***"That the amended constitution be adopted."***

**Moved** Mr Junichiro Katayama

**Seconded** Mr Raymond Lee

**Carried**

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

14.2 AEPMA's proposal regarding training courseware and FAOPMA website.

14.2.1 Mr Stephen Ware indicated it is about rebuilding the website and it is being proposed to introduce some new functions on the website such as conference capabilities, a registration process, a payment portal, of which money would then go to the host country of that year, and the ability to collect membership fees. The idea is basically to rebuild the existing website, put some more practical functions into make it more efficient and make it easier for us to get more Associate Members to be able to register and use the logo. The current website has done a good job however, an update is needed.

14.2.2 Mr Vasili Tsoutouras added it is about providing a system in the website to facilitate functions of the federation in a more streamlined manner for international delegates.

14.2.3 After much discussion, it was proposed the cap for the new FAOPMA website expense will be USD10,000.

It was moved:

***“That the new website be developed with a maximum cost of USD10,000.”***

**Moved** Dr Raymond Lee

**Seconded** Mr Taro Kanazawa

**Carried**

14.3 Administration & finance handover schedule

Ms Catherin Yan indicated the handover will be 31 October 2019 and will transfer all administration and funds to Australia in due course.

**15. Matters Discussed**

15.1 FAOPMA-Pest Summit Convention organizing – Proposals for Standard Operating Procedures (SOP) and Progress reports/Updates

15.1.1 Dr Stephen Doggett highlighted on the purpose and objective for the SOP guidelines – Sponsors who are the FAOPMA partners for the success of conventions need to have confidence and members need to know the value to attend the annual conventions with the right quality speakers/topics. Similar & Competitive Conventions in the Industry will draw away delegates from FAOPMA events when the objectives are not clear for the host



**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

countries.

15.1.2 Dr Stephen Doggett emphasized on the FAOPMA region being much bigger and the potential to be the biggest Pest Management convention globally. To achieve this the proper planning and organizing is critical.

15.1.3 Dr Stephen Doggett reiterated details from the ExCo meeting:

1. Establish a 'Core Committee';
2. Core Committee's aim;
3. Propose a Technical Committee for the FAOPMA Magazine;
4. FAOPMA Magazine editor is part of Core Committee;
5. Have one social media account;
6. Have the same website and payment portal every year;
7. Full Conference Program is available six months before the event;
8. Enhance Conference Guidelines;
9. Develop a spreadsheet for timeline schedule/checklists and dates for conferences are established 5-7 years ahead;
10. Categories of registration;
11. Speakers receive monetary benefits for presentation only as well as presentation and paper;
12. Largest pest magazines are invited to events for promotion; and
13. Post-conference evaluation forms.

15.1.4 Dr Raymond Lee proposed that a Sub Committee (FAOPMA Convention guidelines) to be established to enable future host countries to be guided and ensuring clarity in communications in the organizing of FAOPMA events.

It was moved:

***"That the following members represent the Sub-Committee (FAOPMA Convention guidelines):***

- 1. Mr Raymond Lee - Chairman**
- 2. Mr Stephen Doggett**
- 3. Mr Viren Merchant (contributor)**
- 4. Mr Jess Asistin**
- 5. Mr Taro Kanazawa."**

**Moved** Mr Vasili Tsoutouras

**Seconded** Dr Raymond Lee

**Carried**

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

Mr Raymond Lee indicated the core committee will have a report by mid-January 2020.

15.2 Future direction and development on FAOPMA conventions

This matter is part of 15.1 above.

15.3 Sub-Committee updates and progress on membership development

15.3.1 Dr Raymond reported that Pakistan has received their approval from the government on their national association and will be submitting their application to join FAOPMA. Another association from Pakistan through the introduction of Vasili has also indicated their intention to join FAOPMA.

15.3.2 Dr Raymond reported that he held discussions with suppliers when he visited Myanmar in November 2018 and is working towards helping the country form their national association. Mr Vasili updated that Mr Gary Journeaux from Competitive Pest Services who has PCO business in Myanmar. Both Dr Raymond and Mr Gary will collaborate to help local PCOs in Myanmar to form a National association.

15.3.3 Dr Raymond also reported that the Secretariat has lost all communication links with Vietnam (current FAOPMA member). He is attempting to find a solution and through the contact of Mr Sang Park (Korea). A meeting with some local delegates from Vietnam attending the FAOPMA 2019 has been arranged.

15.3.4 Dr Raymond will form a Sub-Committee (Membership) to involve Mr Gary Journeaux from Competitive Pest Services, Australia and Mr Sang Park (Korea).

**16. FAOPMA-Pest Summit: Country report on Event hosting for 2020, 2021, 2022, 2023 & 2024**

Mr Stephen Doggett urged the host countries to check dates for their events so there is no clash with other pest events around the world and advise the host dates well in advance.

Mr Jess Asistin presented the promotion video for the Philippines' FAOPMA-Pest Summit 2020.

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

**17. Event Hosting Application for FAOPMA-Pest Summit 2025**

It was moved:

*“That the FAOPMA-Pest Summit 2025 will be hosted by Malaysia.”*

**Moved** Mr Su-Chart Leelayouthyotin

**Seconded** Mr Vasili Tsoutouras

**Carried**

**18. Educational and training courses to be organized by FAOPMA for Country Members**

- 18.1 Dr Raymond Lee highlighted that FAOPMA has used the AIB and the Fumigation Training (UPL, India) programs to add value for country members. He proposed new educational training courses (ACE-I) conducted by the Entomological Society of America (ESA) which awards the prestigious BCE qualifications. The ACE-I is more a practical and relevant for the practitioners in the industry to gain some academic recognized qualifications. Dr Raymond has initiated some discussions with ESA and they have indicated their interest to work with FAOPMA for the Asian Oceanic region.
- 18.2 Mr Stephen Ware requested documentation with the course details, costings breakdown, and revenue expectancy as Australia is currently undertaking the same research.
- 18.3 Dr Raymond Lee suggested to visit the ACE website for more information and proposed that a Sub-committee (ACE-I program) to be formed to consider introducing the program for the members and to use the ACE-I programs to attract more members to join the FAOPMA annual convention as – a refresher course can be arranged for the Examinations during the FAOPMA events. It is anticipated that FAOPMA 202 (Manila) will be the target for the first on line exam for ACE-I program.
- 18.4 Dr Raymond Lee also reported that ESA has asked that he contact Mr Kenneth Liang (Hong Kong) who is the first ACE-I graduate Internationally for further discussions on the implementation of the program for Asia. Dr Raymond Lee also asked Mr Viren Merchant (India) to share his experience of working with ESA on the ACE-I program for the members to understand the benefits.
- 18.5 Members unanimously agreed that there should be more training, with a detailed proposal that will be submitted to the Exco for further discussion.

**19. Presentation by TUMAPI organizing committee for hosting FAOPMA-Pest Summit 2020**

Already presented during Item #16 above.

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

**20. Any Other Business**

20.1 AEPMA's proposal regarding World Pest Day Summit 2020.

20.1.1 After much discussion, it was confirmed the host city will be Hong Kong for its central location.

20.1.2 Mr Vasili Tsouturas reiterated it is not just a FAOPMA event, but rather a global initiative involving CPMA, NPMA and FAOPMA. It is a meeting between leaders in the industry to exchange ideas, which will involve presentations and open forums with sponsors, however, it is not an exhibition.

It was moved:

***“That the World Pest Day Summit 2020 to go ahead with the venue to be confirmed at a later date.”***

**Moved** Dr Raymond Lee

**Seconded** Mr Taro Kanazawa

**Carried**

20.2 KPCA's proposal regarding the presidency of FAOPMA.

20.2.1 Mr Hong, Won Soo proposed that the President of FAOPMA be from the host country for the FAOPMA-Pest Summit of that year.

20.2.2 Ms Catherine explained that this will require FAOPMA to change the constitution as our current constitution term is for 2 years while the hosting event is yearly as such it is not possible to have the President of FAOPMA be from the host country for the FAOPMA-Pest Summit of that year.

20.2.3 Dr Raymond explained that the EXCO will also try to ensure that during the 2 years terms – “the senior or top positions” are from the host countries during the election based on the discussions where possible.

20.2.4 After much discussion, it was indicated the proposal is honorable, however, it would be difficult to change the tradition and constitution with certain procedures already in place.

20.2.5 The motion was withdrawn.

**FEDERATION OF ASIAN AND OCEANIA  
PEST MANAGERS ASSOCIATIONS INCORPORATED  
(FAOPMA Inc.)**

6/12 Navigator Place, Hendra, Queensland, Australia 4014

Tel: +61 7 3268 4210

Fax: +61 7 3268 4213

Email: [info@aepma.com.au](mailto:info@aepma.com.au)

Website: [www.faopma.com](http://www.faopma.com)

---

**21. Meeting Concludes**

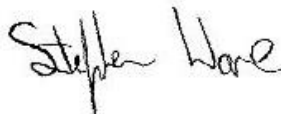
21.1 There being no other business, the Vice President concluded the AGM at 5:40pm.

Prepared by:



Ms Ingrid Lariza  
Administration Assistant

Checked by:



Mr Stephen Ware  
Administrator

Approved by:



Raymond Lee

Dr Raymond Lee  
Hon. Secretary